

**UNAPPROVED DRAFT**  
**VIRGINIA BOARD OF VETERINARY MEDICINE**  
**MINUTES OF FULL BOARD**  
**DEPARTMENT OF HEALTH PROFESSIONS**  
**HENRICO, VIRGINIA**  
**APRIL 19, 2012**

**CALL TO ORDER:** A quorum of the Board of Veterinary Medicine (Board) was called to order at 9:05 a.m. at the Department of Health Professions (DHP), 9960 Mayland Drive, 2nd Floor, Room 4, Henrico, Virginia.

**PRESIDING OFFICER:** Kelly Gottschalk, DVM, President

**MEMBERS PRESENT:** Mark Johnson, DVM  
James DeBell, DVM  
Taryn Singleton, LVT

**STAFF PRESENT:** Leslie Knachel, Executive Director  
Terri Behr, Operations Manager  
Brandy Gasparotto, Administrative Assistant  
Elaine Yeatts, Senior Policy Analyst

**OTHERS PRESENT:** There were no other persons present.

**ORDERING OF AGENDA:** On properly seconded motion by Ms. Singleton, the Board voted unanimously to approve the agenda as presented.

**PUBLIC COMMENT:** No public comment was presented.

**LEGISLATIVE/REGULATORY UPDATE:** Ms. Yeatts provided an update on the status of the proposed fee increase regulatory action. She stated that the proposed fee increase regulations are in the final promulgation stage, but still have not been approved after two years. Ms. Yeatts indicated that the onetime fee assessment contained in the proposed fee increase regulation appears to be causing the approval delay. She asked the Board to consider removing the onetime fee increase requirement from the proposed regulation.

On properly seconded motion by Dr. DeBell, the Board voted unanimously to delete the onetime fee assessment and to approve the proposed fee increase regulations to move forward with the change.

**ADJOURN:** There being no further business the Board adjourned at 9:37 a.m.

---

Kelly Gottschalk, DVM, President

---

Leslie L. Knachel, MPH, Executive Director